

Shannon May
Training Delivery Manager

Office for Victims of Crime Training
and Technical Assistance Center
10530 Rosehaven Street
Suite 400
Fairfax, VA 22030
Ph: 703-219-4457
Fx: 703-279-4673
smay@ovcttac.org
www.ovcttac.org



ALIBER
International Company

January 17, 2008

Mr. Colin Mepstead
Director of Maritime Conference Center Operations
Maritime Institute
692 Maritime Boulevard
Linthicum, MD 21090

Dear Mr. Mepstead:

On December 9-14, 2007, Caliber Associates, Inc. delivered the Office for Victims of Crime's *National Victim Assistance Academy* (NVAA) at the Maritime Institute. The experience of working with Maritime and holding such an important event at your property was wonderful. The entire staff of Maritime, including Karen Scott, John Krikorian, Josh, and Christopher, went above and beyond the call of duty to assist us with our event planning and execution.

Karen was responsive and helpful from the first contact I had with her throughout the event. Karen understood the needs of our company in working on a federal contract and developed a contract that met the unique needs of our client, the U.S. Department of Justice.

John Krikorian served as our Conference Manager and met our every need. He was attentive, available, friendly, and supportive and stayed on location until he was sure that all our needs were met. John went beyond his job duties, expressing real concern for our program, and maintained a personable relationship with staff and participants at the NVAA.

Other staff members: Josh; Christopher; A/V, meeting, dining, security, and front desk personnel, also worked to make the "Maritime experience" for our staff and participants a memorable and positive one. And, what can I say about the abundant and excellent food?

Thank you again for helping Caliber Associates, Inc. make the Office for Victims of Crime's NVAA such a success. We look forward to working with you again in the future.

Sincerely,

Shannon May
Resource Delivery Manager
Caliber Associates, Inc.